

**AGENDA ITEM 113**

**OVERVIEW AND SCRUTINY COMMISSION WORK  
PLAN 2008 - 2009**

| Issue  | Date  | Overview & Scrutiny Activity   | Progress And Date   | Outcome And Monitoring /Dates                        |
|--|---|--|---|--|
| <b>Coordination And Monitoring of Overview and Scrutiny</b>                  |   |  |   |  |
| Establishing working relationships between Cabinet and Overview and Scrutiny | From 15 May 2008, new Leader and Cabinet Constitution<br><br>9 September 2008<br><br>20 January 2009<br><br>3 February 2009 | Joint discussions, agreed priorities, shared information, invitations to relevant meetings<br><br>Invite Cllr Fallon-Khan for discussion of portfolio<br><br>Invite Cllr Simson for discussion of portfolio<br><br>Invite Cllr Jan Young re budget proposals | Positive discussions on working between Scrutiny and the Executive and suggestions for possible scrutiny activities | Suggestions added as possible items to OSC work plan |
| OSC Work Plan  | 15 July 2008 and every meeting  | To agree Outline Work Plan with built-in flexibility   | Suggestions added to the work plan. Additional meeting arranged to discuss budget 2009-2010 proposals               | Regular monitoring                                   |
| Communities in   | 10 March 2009   | Updating on Consultation   |   |  |

| <b>Issue</b>  | <b>Date</b>                     | <b>Overview &amp; Scrutiny Activity</b>  | <b>Progress And Date</b>  | <b>Outcome And Monitoring /Dates</b>         |
|---|---------------------------------|--|---|--|
| Control   |                                 | and Legislation  |   |  |
| Overview and Scrutiny Work Plans                      | 21 October 2008 twice yearly    | OSC to receive Scrutiny Committees' work plans   | Establishment of first scrutiny panels.                           | Regular monitoring                           |
| Coordinating Overview and Scrutiny                    | Each OSC meeting?               | Tracking progress in developing overview and Scrutiny by the O&S Committees and Scrutiny panels  |   |  |
| <b>Corporate Documents and Performance Monitoring</b> |                                 |  |   |  |
| The Corporate Plan                                    | 3 June 2008<br><br>15 July 2008 | Commenting on the Corporate Plan in advance of the 12 June Cabinet meeting<br><br>Reporting back to OSC, re Commission Comments taken to Cabinet 12 June | Supplementary Report on OSC comments was taken to Cabinet 12 June | 12 June Cabinet agreed 3 June OSC amendments |
| The Council's Annual Performance Report               | 15 July 2008 and annually       | Receiving annual report before being presented to 10 July Cabinet  | Replies provided to queries on performance against targets        |  |
| Local Area  | 3 June                          | Receiving  | Request to  | Regular                                      |

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|---|---|--|--|--------------------------------------|
| Agreement   | 2008<br><br>Then regular review as necessary  | draft report   | keep under review  | monitoring                           |
| Performance Monitoring                                      | 21 October 2008<br><br>20 January 2009<br><br>10 March 2009   | Monitoring performance<br><br>Q2 performance report<br><br>Q3 Performance Report   | Replies provided to queries<br><br>Replies provided to queries | Regular monitoring                   |
| <b>Overview and Scrutiny of Budget and Policy Framework</b> |   |  |  |                                      |
| Targeted Budget Management                                  | OSC 15 July 2008 Month 2<br><br>OSC 21 October 2008 Month 4, incorporating financial recovery plans<br><br>OSC 2 December TBM Month 6<br><br>OSC 10 March TBM Month 9 | Considering forecast outturn and requesting financial recovery plans<br><br>Considering forecast outturn<br><br>Considering forecast outturn | Replies provided to queries<br><br>Replies provided to queries | Regular monitoring                   |

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|---------------------------------|---|---|---|--------------------------------------|
| The Council's Annual Budget     | OSC 2<br>December 2008<br><br>3 February 2009                         | Background to Budget setting Issues<br><br>Additional OSC meeting to consider 2009 – 2010 budget proposals                                      | Comments/areas of concern to be taken into account by Cabinet |                                      |
| Sustainable Community Strategy  | Early 2009  | Commenting before publication of Strategy   |   |                                      |
| Equalities and Inclusion Policy | OSC 15<br>July 2008<br><br>OSC 20<br>January 2009<br><br>OSC Mid-2009 | Providing feedback on Policy<br><br>Receiving and commenting on the first of twice yearly progress reports<br><br>Commenting on progress report | Requesting twice-annual progress reports                      |                                      |
| Dignity at Work                 | OSC 2<br>December 2008  | Commenting on approach to Draft Dignity at Work Policy  | Scrutiny panel established                                    |                                      |
| Sustainability Strategy         | OSC 21<br>April 2009  | Receiving draft strategy for comment  |   |                                      |

**Overview and Scrutiny Of Other Functions Of The Council Leader, Finance And Central Services**

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|---|------------------------------------|---|--|--------------------------------------|
| Corporate Procurement Strategy                        | OSC 9 September 2008               | Commenting on recommended strategy  | 18 September Cabinet agreed Strategy                       |                                      |
| Asset Management Plan and Corporate Property strategy | OSC 9 September 2008               | Commenting on recommended plan and strategy   | Scrutiny comments taken into account by Cabinet 16 October |                                      |
| Draft ICT Strategy                                    | OSC 21 October<br><br>OSC mid-2009 | Commenting on draft strategy<br><br>Commenting on Revised ICT Strategy and development Plan | Comments taken into account by Cabinet 20 November         | Further report to OSC during 09/10   |
| <b>Scrutiny Reviews/Requests</b>                      |                                    |   |  |                                      |
| Dual Diagnosis  | OSC 21 April 2009                  | Endorsing scrutiny panel recommendations for reply by Cabinet/NHS bodies                    |  |                                      |
| Risks and Opportunities of a Changing Climate         | 10 March 2009                      | Considering proposal to review progress against performance indicator NI188                 |  |                                      |
| <b>Other strategic items</b>                          |                                    |   |  |                                      |

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|--------------------------------|-------------------------------------|---|--|--------------------------------------|
| Community Engagement Framework | 15 July 2008<br><br>21 October 2008 | Considering consultation document for comment<br><br>Receiving the final CEF and Monitoring its use in practice | Commenting as part of consultation process<br><br>OSC comments reported to Cabinet 18 November |                                      |

Potential Items for June OSC:

1. Recession
2. Audit Committee referral
3. LAA refresh
4. Sustainable Community Strategy
5. Budget process
6. Sustainable Communities Act – For information
7. Annual Report to Council
8. O&C Committee Work Plans

